

## Federal Addendum

### **Additional Provisions for Contracts Funded Through Federal Assistance, including Provisions for Federal Emergency Management Agency (FEMA) Assistance, Reimbursement Contracts**

This Federal Addendum (“Addendum”) and all of its provisions, terms and conditions (unless otherwise explicitly stated herein) are hereby adopted and incorporated into, and shall in all instances be deemed a part of the terms and conditions of, any contractual agreement between Memorial and a Contractor for purchases, services, construction or repairs to be provided by the Contractor to the South Broward Hospital District d/b/a Memorial Healthcare System (“Memorial”) which is funded, in whole or in part, by Federal assistance in the form of grant, sub-grant, loan or reimbursement either directly to Memorial as a recipient or to Memorial as a subrecipient of funding provided from the Federal government to an agency of the State of Florida or to another pass-through agency (individually, a “Federal Project” and collectively, “Federal Projects”). To the extent Memorial intends to use Contractor for any Federal Project, Memorial shall notify Contractor of the same, and Contractor shall be subject to the applicable terms and conditions in this Addendum as provided in 2 C.F.R. § 200.327 and 2 C.F.R. pt. 200, Appendix II. In the event any of the terms and conditions set forth in this Addendum conflict with, modify, alter or change any provision in the contractual agreement, then this Addendum shall control.

1. **Definitions** – The following terms shall have the meanings set forth below and ascribed to them regardless of whether they are capitalized unless the context in which they are used clearly requires a different meaning:

- (a) **“Contract”** means the contractual agreement entered into by and between Memorial and Contractor, which is subject to this Addendum because Contractor is engaging in a Federal Project.
- (b) **“Contractor”** means the individual, entity, sole proprietor, firm, association, joint venture, partnership, syndicate, corporation, company, unincorporated organization, other legal entity or organization, and all other groups or combinations thereof whether operating for-profit or not-for-profit, that is a party to the Contract with Memorial.
- (c) **“Covered Transaction”** has the same meaning as provided in 2 C.F.R. § 180.200.
- (d) **“Federal Project”** means purchases, services, construction or repairs to be provided by the Contractor to Memorial, which is funded, in whole or in part, by Federal assistance in the form of grant, sub-grant, loan or reimbursement either directly to Memorial as a recipient or to Memorial as a subrecipient of funding provided from the Federal government to an agency of the State of Florida or to another pass-through agency.
- (e) **“FEMA”** means the Federal Emergency Management Agency, U.S. Department of Homeland Security.
- (f) **“Tier”** has the same meaning as provided in 2 C.F.R. pt. 180 and the “Covered Transactions” diagram in the appendix to 2 C.F.R. pt. 180.

2. **All Contracts at the Simplified Acquisition Threshold\* and above – Breach or Violation of Terms by Contractor.** [2 C.F.R. pt. 200, App. II (A)]

Memorial reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach or violation of terms of this Contract by the Contractor. Such rights and privileges include, but are not limited to, claims for damages, suspension of payment, termination of this Contract, and, as applicable, equitable remedies such as injunctions. \*The National Defense Authorization Act for Fiscal Year 2018 (Public Law 115-91) established \$250,000 as the Simplified Acquisition Threshold. See General Services Agency, Civilian Agency Acquisition Council, CAAC Letter 2018-02, February 16, 2018.

3. **All Contracts in excess of \$10,000 – Termination by Memorial.** [2 C.F.R. pt. 200, App. II (B)]

Memorial reserves the right to immediately terminate the Contract in the event the Contractor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the Contract and/or the procurement solicitation. Memorial also reserves the right to terminate the Contract for convenience, with thirty (30) days written notice to the Contractor, if Memorial believes, in its sole discretion, that it is in Memorial’s best interest to do so. In the event Memorial terminates this Contract for convenience, the Contractor will be compensated for work performed and accepted and goods accepted by Memorial as of the termination date. Any award under this procurement process is not exclusive and Memorial reserves the right to purchase goods and services from other vendors when it is in the best interest of Memorial.

4. **Construction Contracts (except as provided under 41 C.F.R. pt. 60) – Equal Employment Opportunity Clause under 41 C.F.R. 60-1.4(b), in accordance with Executive Order 11246, Equal Employment Opportunity (30 Fed. Reg. 12319, 12935, 3 C.F.R. pt. 1964-1965 Comp., p. 339), as amended by Executive Order 11375, Amending Executive Order 11246 Relating to Equal Employment Opportunity, and implementing regulations at 41 C.F.R. pt. 60 (Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.** [2 C.F.R. pt. 200, App. II (C)]

During the performance of this Contract, the Contractor agrees as follows:

- (a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for

employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

- (c) The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.
- (d) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this Section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (e) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (f) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (g) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (h) The Contractor will include the portion of the sentence immediately preceding paragraph (a) and the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

*Provided*, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United

States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, that the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the Contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to pt. II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part the grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

5. **Prime Construction Contracts in excess of \$2,000 (when required by Federal program legislation) – Compliance with Davis-Bacon Act, as amended (40 U.S.C. §§ 3141-3144 and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. pt. 5, Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction).** [2 C.F.R. pt. 200, App. II (D)]

To the extent applicable, all transactions regarding this Contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5. The Contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Contractor must pay wages not less than once a week. For purposes of FEMA contracts, this provision applies to FEMA's Emergency Management Preparedness Grant Program, Homeland Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program. It does not apply to other FEMA grant and cooperative agreement programs, including the Public Assistance Program.

6. **All Construction or Repair Contracts in excess of \$2,000**

**where the Davis-Bacon Act also applies (or when otherwise required by Federal program legislation) – Compliance with the Copeland “Anti- Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. pt. 3, *Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in pt. by Loans or Grants from the United States*). [2 C.F.R. pt. 200, App. II (D)]**

- (a) *Contractor.* The Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this Contract.
- (b) *Subcontracts.* The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower Tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower Tier subcontractor with all of these contract clauses.
- (c) *Breach.* A breach of the contract clauses above may be grounds for termination of the Contract, and for debarment as a Contractor and subcontractor as provided in 29 C.F.R. § 5.12.

This provision does not apply to the FEMA Public Assistance Program.

**7. Contracts in excess of \$100,000 involving employment of mechanics or laborers (where applicable) – Compliance with Contract Work Hours and Safety Standards Act (40 U.S.C. § 3701-3708), as supplemented by Department of Labor regulations [29 C.F.R. pt. 5]; See also 29 C.F.R. 5.5(b)(c) for FEMA contracts. [2 C.F.R. pt. 200, App. II (E)]**

This provision applies to all federal contracts awarded by Memorial in excess of \$100,000 under grant and cooperative agreement programs that involve the employment of mechanics and laborers and is applicable to construction work. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- (a) *Overtime requirements.* No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (b) *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in the preceding paragraph (a) of this Section 7., the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subcontractor shall be liable to the United States (in the case of work done under Contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in the preceding paragraph (a) of this Section 7., in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in the preceding paragraph (a) of this Section 7.
- (c) *Withholding for unpaid wages and liquidated damages.*

Memorial shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in the preceding paragraph (b) of this Section 7.

- (d) *Subcontracts.* The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (a) through (d) of this Section 7. and also a clause requiring the subcontractors to include these clauses in any lower Tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower Tier subcontractor with the clauses set forth in paragraphs (a) through (d) of this Section 7.

**8. Funding Agreements – Compliance with Rights to Inventions Made Under a Contract or Agreement. [2 C.F.R. pt. 200, App. II (F)]**

If the Federal award under the Federal Project meets the definition of “funding agreement” under 37 C.F.R. §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. pt. 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. This requirement does not apply to awards under the FEMA’s Public Assistance, Hazard Mitigation Grant Program, Fire Management Assistance Grant Program, Crisis Counseling Assistance and Training Grant Program, Disaster Case Management Grant Program, and Federal Assistance to Individuals and Households – Other Needs Assistance Grant Program.

**9. Contracts in excess of \$150,000 – Compliance with Clean Air Act (42 U.S.C. §§ 7401-7671q.) and Federal Water Pollution Control Act (33 U.S.C. §§ 1251-1387), both as amended. [2 C.F.R. pt. 200, App. II (G)]**

- (a) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, 42 U.S.C. § 7401 et seq., and the Federal Water Pollution Control Act, 33 U.S.C. § 1251 et seq., both as amended from time to time.
- (b) The Contractor agrees to report each violation to Memorial and understands and agrees that Memorial will, in turn, report each violation as required to the FEMA and the appropriate Environmental Protection Agency regional office.
- (c) The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

10. **All Contracts – Compliance with Debarment and Suspension (Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at C.F.R. pt. 180; Department of Homeland Security regulations at 2 C.F.R. pt. 3000).** [2 C.F.R. pt. 200, App. II (H)]

- (a) This Contract is a Covered Transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (b) The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower Tier Covered Transaction it enters into.
- (c) This certification is a material representation of fact relied upon by Memorial. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Memorial, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (d) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower Tier Covered Transactions.

11. **All Contracts – Compliance with Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).** [2 C.F.R. pt. 200, App. II (I)]

Contractor will not and has not, and each Tier certifies to the Tier above that it will not and has not, used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each Tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from Tier to Tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Contractors that apply or bid for an award exceeding \$100,000 must file the certification attached hereto and incorporated herein as **Appendix A to the Addendum** with Memorial regarding lobbying as required by the federal granting agency pursuant to 31 U.S.C. § 1352, as amended. Contractor agrees that to the extent **Appendix A to the Addendum** is required, Contractor shall sign and submit the certification to Memorial. To the extent that Contractor refuses to sign and submit the **Appendix A to the Addendum** following a request from Memorial—whether before, during, or after the completion of the deliverables under the Contract—such refusal shall be deemed a material breach of the Contract and Memorial shall be entitled to any damages otherwise available under state and/or federal law including, without limitation, the civil penalty under 31 U.S.C. § 1352(c) for failing to file a required certification, return of all compensation paid to Contractor under the Contract, reimbursement of reasonable court costs and attorney's fees, and any damages Memorial sustains as a result of Contractor's refusal to sign **Appendix A to the Addendum**.

12. **All Contracts – Compliance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation**

**and Recovery Act (2 C.F.R. §200.323, *Procurement of recovered materials*).** [2 C.F.R. pt. 200, App. II (J)]

The requirements of section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency at 40 C.F.R. pt. 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. Accordingly, in the performance of this Contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product 1) cannot be acquired competitively within a timeframe providing for compliance with the contract performance schedule; 2) cannot be acquired at a reasonable price, or 3) does not meet contract performance requirements. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>. The Contractor also agrees to comply with all other applicable requirements of section 6002 of the Solid Waste Disposal Act.

13. **All Contracts – Prohibition on certain telecommunications and video surveillance services or equipment (2 C.F.R. § 200.216).** [2 C.F.R. pt. 200, App. II (K)]

Contractor may not obligate or expend loan or grant funds to (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, 132 Stat. 1917 – 132 Stat. 1918 ("Public Law 115-232, section 889"), covered telecommunications equipment or services means any of the following: (a) telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); (b) for the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities); (c) telecommunications or video surveillance services provided by such entities or using such equipment; or (d) telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a "covered foreign country" as defined in Public Law 115-232, section 889.

14. **All Contracts – Domestic preferences for procurements (2 C.F.R. § 200.322).** [2 C.F.R. pt. 200, App. II (L)]

As appropriate and to the extent consistent with state and federal law, Contractor shall, to the greatest extent practicable under the Contract, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). For purposes of this Section

“produced in the United States” and “manufactured products” shall have the same meaning ascribed to them in 2 C.F.R. § 200.322.

**15. All Contracts – Changes.**

Any change in the Contract cost, modification, change order, or constructive change must be allowable, allocable, within the scope of its funding, grant or cooperative agreement, and reasonable for the completion of project scope. All changes and/or amendments to the Contract will be outlined in detail, formalized in writing, and signed by the authorized representative of each party. Contractor’s failure to do so shall constitute a material breach of the Contract.

**16. All Contracts – Access to Records.**

The following access to records requirements apply to this Contract:

- (a) The Contractor agrees to provide the Florida Division of Emergency Management, Memorial, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this Contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- (b) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (c) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Contract.
- (d) In compliance with the Disaster Recovery Act of 2018, Memorial and the Contractor acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

**17. All Contracts – Documentation for Payment and Validation.**

In order to validate the sales of goods, work, repairs, or clean-up activities of Contractor, Contractor shall be required to keep adequate records and documentation evidencing Contractor’s sales, construction, repairs, services, and/or any applicable storm or disaster-related work and clean-up activities related to Federal Projects. Prior to being reimbursed by for any purchases, services, construction or repairs provided by Contractor as part of a Federal Project, Contractor shall be required to provide adequate documentation to Memorial which may include, but not be limited to: (a) photos of the progress of the construction, repairs, or project; (b) receipts, invoices, purchase orders, bills of lading, or any similar documents for any work completed, work subcontracted, or goods purchased; (c) copies of any and all applicable subcontracts entered into by the Contractor and any approved subcontractors, which all subcontracts must include all the required Federal Project and FEMA contract provisions as provided in this Addendum; and (d) any other documentation requested by Memorial in order to validate the work or services done or goods provided by Contractor under the Federal Project, or to otherwise enable Memorial to comply with its obligations under the Federal Project(s).

**18. All Contracts – Use of Subcontractors.**

The Contractor shall not engage or use any subcontractor for any Federal Project without obtaining the prior written consent of Memorial’s Emergency Preparedness Department, in each instance, in its sole discretion. To the extent Contractor’s use of any subcontractor is approved, Contractor shall include all the required Federal Project subcontractor provisions provided in this Addendum in each subcontract between the Contractor and any approved subcontractor. A copy of each subcontract between the Contractor and any and all subcontractors pertaining to the Federal Project shall be provided to Memorial upon Memorial’s request.

**19. All Contracts – Non-Use of Department of Homeland Security Seal, Logo, and Flags.**

The Contractor shall not use the Department of Homeland Security seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

**20. All Contracts – Compliance with Federal Law, Regulations, and Executive Orders.**

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the Contract. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

**21. All Contracts – No Obligation by Federal Government.**

The Federal Government is not a party to this Contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the Contract.

**22. All Contracts – Program Fraud and False or Fraudulent Statements or Related Acts.**

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor’s actions pertaining to this Contract.

**23. All Contracts with Non-Profit Organization Subrecipients – Records Retention Requirements (2 C.F.R. § 200.333).**

Except for certain exceptions outlined in 2 C.F.R. § 200.333, records pertinent to this Contract must be retained at least for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report.

**24. All Contracts – Additional Requirements by Federal Awarding Agency.**

This Contract may be subject to additional requirements of the Federal awarding agency as may be specified in grant agreements, grant award documents and/or other documents or correspondence associated with Memorial’s acceptance of Federal funding.

## **APPENDIX A TO THE ADDENDUM**

### **44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file or amend a declaration required to be filed shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Signature of Contractor's Authorized Official

\_\_\_\_\_  
Name and Title of Contractor's Authorized Official

\_\_\_\_\_  
Date